

**Position:** Site Logistics Manager

**Date:** 09/01/2010

**Location:** Wind Division

**Posting #:** Varies

**Job Description:**

- Work with Division Logistics Manager and Wind Division Operations personnel to determine the equipment and material needs for a specific project. The project-specific needs will be based on factors such as the turbine type, number of turbines, scope of work (i.e. is grouting included in our scope), construction schedule, geographic location/topography weather conditions, an other project –specific factors
- Based on the project-specific procurement needs, develop a checklist to include standard and special needs. Standard needs would include turbine-specific tools and rigging, hydraulic tools, all-terrain lifts and RT cranes, etc.
- Set-up job containers and tool containers for each project to include all standard supplies as well as project-specific tools and equipment
- Manages the cost-effective expenditures of company assets and assures availability of materials, tools, and equipment as required.
- Purchase supplies and services to support wind turbine erection projects using established national and regional accounts. Establish local accounts only as necessary
- Monitor and report vendor performance to Procurement Manager to identify on time delivery of purchase orders and cost competitiveness. Maintain high ethics in relations between company and suppliers
- Evaluate suppliers for performance, quality and cost
- Maintain site records for all purchases to match with invoices perhaps approving billings to the project
- Adaptation to on-site urgent needs such as tool repair, parts replacement, equipment repair, or similar items
- Anticipating and planning for the foreseeable project needs; prepared to address unplanned needs in keeping with good purchasing practices and Barnhart guidelines and policies
- Position requires full-time travel to project site to administer the procurement process

**Qualifications:**

- Must be able to work on multiple tasks with little direct supervision in a fast paced environment
- Good written and verbal communication skills
- Solid analytical and negotiation skills required
- Working knowledge of MS Office
- Must possess a valid driver's license
- Full-time position, salary, benefits package, incentive pay

Contact [hr@barnhartcrane.com](mailto:hr@barnhartcrane.com) with any questions or submit your resume via email.