

**Position: Site Assistant Manager**

**Post Date: 09-01-2009**

**Location: Varies**

**Posting: Varies**

**Job Description:**

- Manage/coordinate projects, relate transportation and logistics tasks from inception to execution; coordinate planning, scheduling, resourcing, and communication with all parties related to the scope of work
- Interact with client representatives, (Owner, Manufacturer, and/or EPC Contractor), engineers, vendors, suppliers, customers and others throughout the design and planning phase of the project
- Work closely with project team to develop and maintain an overall project schedule, to be updated regularly and distributed. Show critical path items and anticipate problematic issues. Responsible to foresee typical issues that historically challenge schedules, construction, and impact project costs. Identify these issues and work with project team to develop solutions to overcome potential problem areas
- Responsible to regularly and accurately communicate the project status, including schedule, financial status, risk assessment, quality, safety and other key areas to the project team
- Understand and addressing potential scope and schedule changes. Assist in the development, submittal, and negotiations related to project change orders
- Responsible for project start-up to include temporary facilities, communications/data networking, advance meetings with union representatives, and identification of local resources (housing, vendors, etc.)
- Identify permitting/notification issues and address these items prior to mobilization
- Establish lines of communication between Barnhart personnel and all other parties that will integrate site construction personnel into the communication loop at the appropriate time
- Must be willing to travel as needed to attend project planning meetings, Owner/Client meetings, site meetings, and additional field support as needed
- Full-time position, benefits, incentive pay

**Qualifications:**

- Bachelor's Degree in Building Construction Science, CM, Civil Engineering, EE or equivalent is preferred
- Proven ability to manage multi-million dollar projects effectively, within budget and on schedule
- Minimum of 10 years experience in construction, preferably on large commercial/multi-disciplined/complicated
- Industrial, utility or wind energy construction. Experience in wind energy, highway, roadwork, drainage and large commercial/industrial foundation and/or high voltage utility work a plus.
- Knowledge of heavy lift equipment and/or plant operations is a plus
- Demonstrate understanding of engineering plans and specifications for civil and electrical work
- Experience with MS Office and MS Project, effective written and oral communication skills
- Must possess a valid driver's license, must pass drug test and background check

Contact [hr@barnhartcrane.com](mailto:hr@barnhartcrane.com) with any questions or submit your resume via email.